

- CALL TO ORDER:** The meeting was called to order at 6:05 pm.  
Present: D. Miles (Chair), N. Dardi, C. Gibson, M. Hemmingsen, B. Kendall, A. Kitching, K. McKitrick, A. Peacock, M. Russell, N. Steinman, A. Taylor\*  
Ex-officio: S. Meshwork, S. Witter  
Administration: B. Jensen, J. Lindsay, H. Postma, B. Barber, M. Murray  
Other: D. McCormack (BCGEU); S. Briggs (DCFA)  
Faculty Emeritus: J. Blackwell\*, G. Edwards\*, J. Gresko\*, F. Johnson\*, A. McMillan\*, L. Millis\*  
Guests: K. Baillie\*, P. Blackwell\* P. Burry\*, J. Crothers\*, K. Cutbill\*, K. Denton\*, P. Dunn\*, R. Gresko\*, J. Holmwood\*, D. Johnson\*, D. Moulton\*, W. Ratcliffe\*, B. Read\*, V. Sproule\*, S. Stephens\*, G. Tibbo\*, S. Vanderburgh\* B. Villeneuve\*, R. Yu\*  
Regrets: A. Yang  
\* attended portion of meeting  
\*\* for reporting purposes the minutes have been returned to agenda order

- APPROVAL OF AGENDA:** The agenda was approved as distributed.

- PRESENTATION OF FACULTY EMERITUS AWARDS:** The Chair welcomed the six Faculty Emeritus Award Winners: John Blackwell and Gerard Edwards, both retired from the Faculty of Commerce and Business Administration; Jacqueline Gresko and Alan McMillan, both retired from the Faculty of Humanities and Social Sciences; Frances (Fran) Johnson, retired from the Faculty of Health Sciences and Leonard (Len) Millis, retired from the Faculty of Science and Technology. Diana Miles gave background on each recipient's outstanding contributions to their departments, the larger college community and to the external community over their long exemplary careers. She shared some of the comments their peers had made in nominating them for this status.

The Faculty Emeritus designation is based on their willingness and commitment to remain engaged in College activities such as mentorship, scholarship and strategic academic planning. Everyone is looking forward to their continued association with the College in sharing their expertise to bring long term benefits to many students and colleagues in the future. The honours/benefits attached to this status were outlined in the documentation in the Board package.

- PRESENTATION ON THE MILLENNIAL STUDENT:** Blaine Jensen introduced Kyle Baillie, Manager, Office for New Students and gave background on him. Eric Glanville, Student Development Coordinator, was not able to be present. Katie Cutbill, a student, was thanked for stepping in at the last moment.

Kyle reviewed who the millennial students are; conducted a generation comparison on several bases including what the newest technology was when most Board members were 18 years old; and gave an overview of the characteristics of the millennial student leading to what the implications were for Douglas College. He emphasized that this was a generalization and does not cover the characteristics of every student.

A Board member highlighted persistence as a huge problem. Kyle indicated that the main two trends in his office are recruitment and retention. They work with students before they arrive on campus to let them know what some of the expectations are. When they come to the College students are encouraged to participate in FLOW (Fully, Loaded, Orientation Week).

In response to a question on whether the High School Counsellors get involved in preparing the students for college, Kyle indicated that they do as much as they can. Sometimes one counsellor shares three schools. Points made included students picking and choosing parts of belief systems or authority systems which they do or do not support; the significant problems with training systems running into these characteristics particularly in the way they are set up, such as police and fire department training. Depending on individual experiences there was some disagreement on certain points. Again it was reiterated that this was a generalization of the millennial student. A copy of Kyle's presentation will be attached to the original minutes.

5. **APPROVAL OF MINUTES:** The minutes of January 18, 2007 were approved as distributed.

6. **BUSINESS ARISING FROM THE MINUTES:** There was no business arising from the minutes.

7. **INFORMATION/COMMUNICATIONS:**

7.1 DCFA: A written report was included in the package.

7.2 DSU: There was no report.

7.3 BCGEU: A written report was included in the package.

There were no further questions on the DCFA and BCGEU reports. Appreciation was expressed to both Susan Briggs and Drena McCormack for submitting their respective reports in writing.

8. **REPORTS:**

**8.1 Board Chair:**

.1 Chair's Report: Diana Miles reported that Ann Kitching represented the Board at the afternoon graduation on February 12 and Diana attended the evening ceremony when the first Bachelor of Science in Nursing Degrees were presented. One hundred and thirty graduates crossed the stage at the evening ceremony, 53 of which were the BSN degrees. It was exciting for all of the students. The ceremony was extremely well attended, the energy in the room was amazing and it was a well done event from the College perspective. An incredible job was done in dressing up the cafeteria where the reception was held following the ceremonies.

.2 ACCC Annual Conference 2007: Diana Miles referred to the information in the Board package and asked Board members to let Margaret Murray know in the next week if they are interested in being considered as delegates to the Association of Canadian Community Colleges (ACCC) Conference in Montreal. The time commitment would be travelling Saturday, May 26, returning Wednesday, May 30. Once the Chair has the names of those interested, the criteria will be reviewed and a decision made on who will represent the Board this year.

### **8.2 Education Council:**

.1 Chair's Report: A written report was included in the package.

.2 Board Member Liaison Report: There was no report.

### **8.3 President:**

.1 President's Report: A written report was included in the package. Susan Witter added that over the last couple of days the Ministry has been talking to public institutions to let them know about the reallocations of FTEs (originally allocated in the government's 25,000 post-secondary seat expansion initiative) to new priorities funding seats in Graduate Studies, Aboriginal Education Programs and Skills/Trades Training. One more adjustment to the 2007/2008 Budget will be presented at the closed meeting. It is hoped that the revised plan can go out with the Budget Newsletter tomorrow. The Budget Forums will go ahead as planned for Tuesday, February 20.

### **8.4 Staff:**

.1 Enrolment Management Report: Blaine Jensen indicated that several new items are being introduced, one of which is the Office for New Students, whose Manager, Kyle Baillie made the presentation tonight. New performance indicators or areas where we will be monitoring our enrolments are being developed. It will be a dashboard approach on what different areas of the institution are doing to manage and keep up with enrolments. A sub-committee is developing the data list and a team is working with Data Warehouse to manage the information. We need easier access to data for the Deans and Directors.

Another new student recruitment opportunity is that our student ambassadors, with whom Kyle Baillie and Eric Glanville work, are connecting with student leaders in the High School leadership programs and providing professional development with our students.

.2 Enrolment Update – Winter Semester: Blaine Jensen reported that we did see a very slight decline in enrolments for this semester which was anticipated. All of the new programs that were introduced are strong. Blaine highlighted Susan Witter's January Report which referenced the complexity of the issues we are facing.

9. **BOARD COMMITTEES:**

**9.1 Finance Committee:** Ben Kendall reported that the Committee did not meet but did have some discussions. He thanked Mary Hemmingsen for representing the Finance Committee last month.

.1 Budget for ACCC Conference 2007: The Finance Committee agreed to fund three people to the ACCC Conference in Montreal. The criteria was included in the package. Ben Kendall encouraged members who could get away to consider attending the conference as there are worthwhile discussions and interesting information to be picked up.

.2 Monthly Financial Report: B. Kendall reported that he talked with Chris Worsley and the College is on track to meet budgetary targets. Even though FTEs are down, they are not down below our expectations, because of a provision we made in the last budget to withhold \$1 million. The College will probably come in at a surplus and that surplus will go towards replenishing the Board reserve which is 2-1/2% of the ongoing budget. An update on the budget was made recently and this will be dealt with in the closed session.

.3 Planned Activities: The Committee will start working on items such as Audit Committees and fiduciary duty. Archie Johnson, our auditor, has provided the Committee with a great volume of items for the Committee to review.

**9.2 Human Resources Committee:**

.1 Planned Activities: There was no report.

10. **ANNOUNCEMENTS AND GENERAL INFORMATION:** There were no further requests for information on this item.

11. **ISSUES ARISING FROM BOARD MEETING:** There were comments on the presentation this evening. The information was valuable, however, it was suggested that a more coordinated effort would be beneficial. It was suggested we need to think about the characteristics of the “millennial” students, the change in their communicative nature with technology, about recruiting and teaching them. It was felt important to understand the “millennial” student and accommodate that kind of orientation.

It was emphasized that the presentation was a shorter version of an hour-and-a half presentation which would have included more information.

Another point made was that there is the financial issue with students taking on a large debt, and whether they are going to be earning the salaries to cover this. This referred to a graph on the amount of debt, how salaries had gone up and how tuition has gone up.

12. **BOARD MEMBERS:** Karen McKittrick informed the Board that she was not running as the staff representative to the College Board in the upcoming elections. She values her experiences as a Board Member and looks forward to completing her term. There is a strong possibility that she will put her name forward again for election once her son is older. She returns from maternity leave on August 1.

Adrienne Peacock highlighted the two newspaper articles that were distributed, one on Kwantlen University College going green and the other on UBC getting a B- for greenness and A grades in some categories. Kwantlen has a master plan for their Surrey plant. Adrienne suggested that this was something for the College to think about as there can be tremendous energy in having a plan. As part of visioning, the Board could put their minds to this and could challenge the administration to see what things may be possible.

Ben Kendall reported that at the Foundation Meeting on February 13, there was agreement by the College Foundation Finance Committee to pick a new advisor for the Investment Fund. Ben expressed his regrets for not being able to attend last month's Board meeting.

Ann Kitching read an article from the Tri-City News of February 14 headed "Mayors plead for Evergreen cash" (a copy of which will be attached to the original minutes). Ann added that Hazel and she met with James Moore M.P on February 9, the hour before he went to the meeting that took place with Mayors and politicians regarding the Evergreen Line. James Moore felt the line would not go through. He also pointed out that the Federal Government has not been asked for funding for this line. There is a lot of misinformation on the light rapid transit (LRT). Ann gave examples of her experience in talking with different individuals.

The meeting of Mayors and politicians resulted in a letter being sent to Federal Transport Minister, Lawrence Cannon, and B.C.'s Minister of Transportation, Kevin Falcon, signed by the Tri-City Mayors and the mayors of Burnaby, New Westminster, Pitt Meadows and Maple Ridge, to show a united regional stand on the proposed light-rail transit project.

Ann added that the restructuring of the TransLink Board is part of the delay. It was suggested that this item be added to the closed meeting agenda.

Ann spoke at the Graduation ceremony in the afternoon.

Cathie Gibson attended the evening Graduation ceremony. She found it quite emotional, partly from Susan Witter's speech on the history of Douglas College and then the formal questions and responses by Diana and Susan as they conferred the credentials. She also commented on the phenomenal job they did with decorating the cafeteria for the reception. Cathie attended the Foundation Meeting last night.

Nav Dardi took part in the National Day of Action on February 7. Smaller rallies were held in the concourse and atrium at New Westminster Campus and David Lam Campus in the morning with the larger lower mainland rally taking place at the Vancouver Art Gallery. Approximately 1,200 students marched towards the Art Gallery.

Andrew extended regrets for missing last month's Board meeting. When having dental work done two days ago he happened to notice a Dental Assistant student sporting a Douglas College badge. He probed the owner of the practice on the quality of the students and why specifically this one. The owner has nothing but the highest praise for the students that come out of Douglas College. Most of the students he hires for practicums he usually ends up retaining because they are so good.

Susan Meshwork attended both graduation ceremonies.

13. **DATE AND LOCATION OF NEXT MEETING:** The next Board meeting is scheduled for March 15, 2007 in the David Lam Campus Boardroom.
14. **ADJOURNMENT:** The meeting adjourned at 8:03 p.m.

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CHAIR

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PRESIDENT